

[Hutchinson Elementary]

Date: [11/09/2023]

Time: [5:00 p.m.]

Location: [<https://atlantapublicschools-us.zoom.us/j/8486526951?pwd=VGxSL01Gei9ZNXhIUeV2YUR4b2R5Zz09>
Meeting ID: 84...]

- I. Call to order: [5:03 p.m.]
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Melissa St. Joy	P
Parent/Guardian	Ezsa Phillips	P
Parent/Guardian	Ms. Anastasia Wilson	P
Parent/Guardian		
Instructional Staff	Jhani Clark	P
Instructional Staff	Courtney Manning	P
Instructional Staff	Tania Dixon	P
Community Member		
Community Member		
Swing Seat	Angelle Sullivan	P
Student (High Schools)		

Quorum Established: [Yes]

III. Action Items *(add items as needed)*

- a. **Approval of Agenda:** Motion made by: [Courtney Manning]; Seconded by: [Angelle Sullivan]
 Members Approving: Ezsa Phillips, Courtney Manning, Jhani Clark
 Members Opposing: NA
 Members Abstaining: NA
Motion [Passes]
- b. **Approval of Previous Minutes:** *List amendments to the minutes:*
 Motion made by: [Courtney Manning]; Seconded by: [Tania Dixon]
 Members Approving: Tania Dixon, Angelle Sullivan, Jhani Clark
 Members Opposing:
 Members Abstaining:
Motion [Passes]

- c. **Action Item 1: Motion: Fill vacant seat Parent.**
Motion made by: [Courtney Manning]; Seconded by: [Ezsa Phillips]
Members Approving: Courtney Manning, Jhani Clark
Members Opposing:
Members Abstaining:
Motion [Passes]
- d. **Action Item 2: Motion:**
Motion made by: [Insert Name]; Seconded by: [Insert Name]
Members Approving:
Members Opposing:
Members Abstaining:
Motion [Passes/Fails]

IV. Discussion Items *(add items as needed)*

- a. **Discussion Item 1:** [School Strategic Plan, Priorities and Smart Goals- This plan consist of improving the percent of students achieving proficient and distinguished on Georgia Milestone, building teacher capacity in content areas, increasing school attendance rate, recommending high quality staff for vacant positions, implementing STEM models to reach STEM school certification by 2025, support the emotional, social, and behavior well-being of staff and students through PBIS and BASC, and full implementation of district intervention.
- b. **Smart Goals:**
 1. Increase the percentage of grades 3-5 students scoring proficient or above in reading to 20% By 2025.
 2. Increase the percentage of grades 3-5 students scoring proficient or above in math to 20% by 2025.
 3. Increase the percentage of students in grades Kindergarten through 5th grade not chronically absent will increase by a minimum of 1 5% based on State of Georgia CCRPI guidelines by 2021.
 4. Strengthen the relationship between the Hutchinson Elementary staff and families with parents participating in activities at 50%
- c. **Discussion Item 2:** [Data Discussion of Spring Map Results and 2023 GA Milestone Results- The data tells us that the 3rd and 4th grade students are making a steady progression in reading. Data also tells us that they are getting back to pre-pandemic proficiency. However, the data for 5th grade students reading proficiency has been on a steady decline. We agreed that there needs to be more interventions in place to close the academic gaps.]

V. Information Items *(add items as needed)*

- a. **Principal's Report** [The school enrollment has exceeded the projection. There are 262 students enrolled at Hutchison Elementary School.]
- b. Upcoming events
 - Write score window now open until November 10
 - Community food bank November 14
 - School Picture Day November 14
 - Thanksgiving Break November 20th- 24th
 - Hutchinson Day of code with Accenture
 - MAP Growth Testing November 27th -December 8th
 - MAP Fluency Testing December 4th – 15th
 - 2nd Semester Delta Book Buddies returning
 - National Stem Day November 8 was a success. Students were engaged.
 - South Atlanta Cluster is a STEM cluster as well as an initiative apart of the strategic plan. We are working on obtaining state stem certification. We currently have a cognia STEM certification.
 - Book Character Day was a success for staff and students.]
- c. **Information Item 2** [Next Map Testing dates are November 27, 2023-December 8,2023]

VI. Announcements [Next meeting is November 30,2023 5:00 p.m.]

VII. Adjournment

Motion made by: [Courteney Manning]; Seconded by: [Ezsza Phillips]

Members Approving: Jhanai Clark, Tania Dixon

Members Opposing:

Members Abstaining:

Motion [Passes]

ADJOURNED AT [5:33]

Minutes Taken By: [Tania Dixon]

Position: [2023-2024 Secretary]

Date Approved: [11/30/2023]